

AYDIN ADNAN MENDERES UNIVERSITY
DIRECTIVE FOR ADMISSION OF INTERNATIONAL STUDENTS*

PART ONE

Aim, Scope, Basis and Definitions

Aim

ARTICLE 1- (1) The aim of this Directive is to determine the conditions for application and admission of associate and bachelor degrees of international students to Aydın Adnan Menderes University.

Scope

ARTICLE 2- (1) This Directive comprises the provisions to be applied to international students at associate and bachelor degree levels at Aydın Adnan Menderes University.

Basis

ARTICLE 3- (1) This directive has been prepared in accordance with document numbered 383-3269 of the Council of Higher Education dated 27/01/2010.

Definitions

ARTICLE 4- (1) The terms mentioned in these regulations and their definitions:

- a) ADÜTÖMER: Turkish Language Teaching Research and Application Centre of Aydın Adnan Menderes University,
- b) ADÜYES: Aydın Adnan Menderes University International Students Placement System,
- c) ADÜYP: Aydın Adnan Menderes University International Students Placement Exam Score,
- d) Unit: All faculties, state conservatory, schools and vocational schools affiliated to Aydın Adnan Menderes University,
- e) TRNC: Turkish Republic of Northern Cyprus,
- f) Commission: The International Students Admission Commission appointed by the Senate and conducting activities related to the admission of international students,
- g) MEB: Republic of Türkiye Ministry of National Education,
- h) Student: An international student who has graduated from a high school equivalent to a Turkish high school but has neither T.C. nor TRNC citizenship or who has dual citizenship, neither of which is T.C. or TRNC,
- i) Student Affairs: Directorate of Student Affairs of Aydın Adnan Menderes University,
- j) Rector: The Rector of Aydın Adnan Menderes University,
- k) Rectorate: The Rectorate of Aydın Adnan Menderes University,
- l) Senate: The Senate of Aydın Adnan Menderes University,
- m) T.C.: The Republic of Türkiye,
- n) TR-YÖS: International Student Admission Examination conducted by ÖSYM (Student Selection and Placement Center)
- o) University: Aydın Adnan Menderes University.

PART TWO

Principles for Admission of International Students

Application Procedures

ARTICLE 5- (1) Announcements related to applications will be announced on the website of the University each year on dates determined by the Senate. Applications shall be carried out in the manner specified in the announcement. Applications that do not meet the requirements mentioned in the announcement will not be accepted.

(2) International Student Quotas to be enrolled in the programs within the units affiliated to the university shall be determined by the Senate.

Application Requirements

ARTICLE 6- (1) Candidates who meet the following conditions can apply for the international student admission quotas:

A) On the condition that applicant international students are in their last year of high school or graduated from high school;

1) those who are foreign nationals, (provided that those who are studying in secondary education institutions (high schools) in Türkiye have enrolled before the 2022-2023 academic year [except for embassy schools, international private education institutions included in the MOBIS system and foreign nationals brought to Türkiye within the framework of the project carried out by the Ministry of National Education of Türkiye])

2) those who are Turkish citizens by birth, but acquired permission to leave Turkish citizenship from the Ministry of the Interior and holders of the Blue Card issued upon request to those who have renounced their Turkish citizenship (provided that those who are studying in secondary education institutions (high schools) in Türkiye have enrolled before the 2022-2023 academic year) (According to the provision in Article 7 of the 5901 Numbered Turkish Citizenship Law “(1) those who were born in Türkiye or abroad to a Turkish citizen mother or father within a conjugal union are Turkish citizens by birth”. Therefore, applicants as international students are advised to read the aforementioned law),

3) those who are foreign nationals by birth but have acquired Turkish citizenship later and therefore hold dual citizenship, (provided that those who are studying in secondary education institutions (high schools) in Türkiye have enrolled before the 2022-2023 academic year),

4) Turkish nationals who completed their entire secondary education (high school) in a foreign country other than the TRNC (including those who completed their entire secondary education (high school) in a foreign country other than the TRNC in Turkish schools opened under the auspices of the Ministry of National Education),

5) citizens of the Turkish Republic of Northern Cyprus (TRNC), who reside in the TRNC and have completed secondary education in the TRNC and have GCE AL (General Certificate of Education Advanced Level) results; and those who have been enrolled in foreign high schools abroad between 2005-2010 and have or will have GCE AL results.

B) Candidates whose applications are not acceptable are:

1) those who are Turkish citizens and have completed all their secondary (high school) education in Türkiye or the TRNC,

2) those holding TRNC citizenship (except those who have completed their secondary (high school) education in the TRNC and hold GCE-AL exam results and also those educated at colleges and high schools in a different country between 2005-2010 and have or will have GCE-AL exam results),

3) those defined by article A clause 2, with dual nationality of which the first nationality was Turkish at birth (except for those who fulfil article A clause 4),

4) those who have dual citizenship of which one is TRNC, (except those who have completed their secondary education (High School) in the TRNC and hold GCE AL exam results and also those registered and educated at colleges and high schools in a different country between 2005-2010 and have or will have GCE AL exam results),

5) those with Turkish citizenship who have studied in a foreign high school in Türkiye and schools within the structure of Embassies in Türkiye or those stated in the clause 2 of Article A defining Turkish citizens by birth with dual citizenship.

6) TRNC citizens who have enrolled in secondary education institutions in Türkiye from the 2022-2023 academic year, those who have left their Turkish citizenship/Blue Card holders and foreign nationals (other than embassy schools, International private education institutions in the MOBIS system and foreigners staying in our country within the framework of the project carried out by the Ministry of National Education)

Application method

ARTICLE 7- (1) Applicants, who meet the application requirements, can apply through the ADÜYES (<https://yes.adu.edu.tr>) website.

Scores for Application

ARTICLE 8 - (1) The scores that candidates can use for application are;

a) TR-YÖS Score obtained from the International Student Admission Examination conducted by ÖSYM (Student Selection and Placement Center). Candidates whose TR-YÖS Score is above one hundred (100) points can apply for placement.

b) TRNC national candidates who completed their entire secondary education in TRNC high schools can apply with TRNC GCE AL exam result certificate. There is no time limit for the validity of the TRNC GCE AL exam. The letter grade point conversions on the exam result certificate are A*=140, A=120, B=100 and C=80. Candidates must choose a total of four subjects, at least two at A level (Advanced Level) and at least two at A level or AS level (Advanced Subsidiary Level). The first one must be in A level Mathematics, the second one can be from any A level subject. The third and fourth fields can be from A level or AS level fields. In letter grade point calculations, a coefficient of 3.5 is applied to the first field, 1 to the second field, and 0.5 to the third and fourth fields. The sum of the points calculated in this way is the Candidate GCE AL Score. Candidates with a Candidate GCE AL Score of at least four hundred forty (440) may apply for placement.

(2) The score of the candidate to be taken as basis for placement is the ADÜYP obtained as a result of the conversion process. The minimum score of the calculated ADÜYP is forty (40) and the maximum score is one hundred (100).

(3) The exam results and scores accepted by our university, minimum-maximum scores, conversion formulas of the scores are included in the application guide accepted by the senate.

PART THREE

Principles for Placement

Admission commission and sub-commissions

ARTICLE 9 – (1) The procedures regarding the admission of international students are carried out by the Commission.

Program preference conditions

ARTICLE 10- (1) Essential information and minimum points-if available, special conditions and explanations are included in the application guide and announced on the University website.

(2) Candidates can choose a maximum of ten (10) different programs.

Program preference procedures

ARTICLE 11- (1) Program preference procedures shall be carried out by the candidate on the ADÜYES website (<https://yes.adu.edu.tr>) in line with the steps stated in the Application Guide.

Evaluation of applications and placement

ARTICLE 12- (1) Evaluation and placement to quotas will be carried out according to the the quota of the relevant program, ranking score of ADÜ-YP, preference order and the minimum score determined for the preferred program.

(2) In situations of equality, priority shall be given to the candidate with the lower age. If the age is the same, the candidate whose graduation date is closest to the application date is given priority. If the graduation date is the same, the candidate with the earliest application date is given priority.

(3) Meeting the application requirements does not create automatic admission.

(4) In case there is no application for the announced quota or the quota is not filled, for the quotas that are not filled or for which there is no application;

a) No transfer can be made to Dentistry, Teaching and Medicine programs,

b) For other programs, transfer can be made by the Senate within the relevant unit programs in which the program is located.

(5) The execution of an additional placement period for any unfulfilled quotas will be stated in the Application Guide for the relevant period accepted by the Senate.

(6) Candidates who have gained a minimum of one hundred (100) ADÜ-YP scores have the right to apply to programs which require the student to take an Aptitude Test. The evaluation of applications made to programs which accept students with Aptitude Tests is done according to the criteria of the Aptitude Test Application, Registration and Acceptance Directive of the relevant unit. In situations of equality in placement, priority shall be given to the candidate with the lower age. If the age is the same, the candidate whose graduation date is closest to the application date is given priority. If the graduation date is the same, the candidate with the earliest application date is given priority.

(7) In accordance with the article 45/f of the Higher Education Law numbered 2547, amended by Law numbered 6287 and regarding the International Students Admission Principles, determined by the Higher Education Council, within the scope of the letter of the Higher Education Council dated 25/07/2019 and numbered 54050, the candidates who are qualified to apply for for international student admission quotas and those who have the opportunity to apply candidates who have Turkish citizenship by birth under the Turkish Citizenship Act, those who have been granted permission to leave Turkish citizenship from the Ministry of Internal Affairs, those who have left Turkish citizenship, those who have documented that they have the Blue Card issued upon their request, citizens of Turkish nationality who completed all of their secondary (high school) education in a foreign country (other than the TRNC), those who are Turkish citizens with dual citizenship apply for international student admission quotas within the framework of the criteria determined by universities, 10% of the quota for these candidates cannot be exceeded in the placement of

students in the Teacher Education, Medicine and Dentistry programs in the international student acceptance quotas accepted by the Senate.

Announcement of results and registration

ARTICLE 13- (1) Announcement of results shall be carried out on the candidate's page of <https://yes.adu.edu.tr> website between the dates announced in the placement calendar.

(2) Candidates who have gained the right to register on the programs they have applied for download their acceptance letters from the Placement Results menu on the candidate's menu of the application system on the <https://yes.adu.edu.tr> internet page.

(3) During the dates stated in the placement calendar, registration for candidates who are placed in the programs they have applied for shall be carried out by the unit to which the candidate has gained admission.

Documents required for registration

ARTICLE 14- (1) The following documents are required for registration:

- a) Placement result document received from ADÜYES (<http://yes.adu.edu.tr>) and additional documents stated in the website and notarized Turkish translation of these,
- b) For candidates who are placed in the programs they have applied for, original High School Diploma or original graduation document and a notarized Turkish translation of this document,
- c) 'Equivalency Document' of high school diploma or graduation document, certifying the equivalency of the applicant's diploma to that of Turkish diplomas, from a Turkish Embassy or Consulate in the student's own country or from the Turkish Ministry of Education,
- d) Original transcript of records and its notarized Turkish translation,
- e) Original passport and its notarised Turkish translation photocopy,
- f) Bank receipt showing payment of the student's tuition fee into the relevant bank account,
- g) 6 biometric passport-size photographs (4.5cm x 6cm) taken within the last 12 months,
- h) For all programs, a Turkish Language Proficiency Level Certificate; for departments with English education, an English Language Proficiency Level Certificate accepted by ADÜ School of Foreign Languages; for departments with French education, a French Language Proficiency Level Certificate accepted by ADÜ School of Foreign Languages; for departments with German education, a German Language Proficiency Level Certificate accepted by ADÜ School of Foreign Languages (if available),
- i) Original Certificate of Identity Register Copy (Vukuatlı Nüfus Kayıt Örneği). This document is mandatory for those who have double nationality- one of which is Turkish- and must show the nationality registration in detail,
- j) Health Report taken from a general state hospital in Türkiye for students to study in programs requiring a health report for registration, as shown in the quota conditions,
- k) Signed Declaration of Financial Security Form.
- l) General Health Insurance (GSS) document issued by the Social Security Institution Presidency.

Tuition fees, health insurance and declaration of financial security form

ARTICLE 15- (1) International students will be required to pay tuition fees determined by the decision of the University Management Board in line with the Presidential Decree.

(2) Students who register for the first time must take out the General Health Insurance document before registration and submit the document to the unit where they are placed during registration.

(3) During registration, students must sign and submit a “Declaration of Financial Security Form” to the relevant unit student affairs office showing they have the financial means to continue their education and support themselves.

(4) The amount of financial security required will be determined by the University Management Board.

Turkish Proficiency Levels

ARTICLE 16- (1) Turkish proficiency levels of registered students shall be determined by:

- a) Turkish Language Proficiency document issued by ADÜTÖMER,
- b) A Turkish Language Proficiency certificate issued by the Yunus Emre Institute.

(2) A Turkish language proficiency document shall not be required by the following: Candidates who have completed all of their secondary education in Türkiye, those who have completed their secondary education abroad at a Turkish High School affiliated to the Republic of Türkiye Ministry of National Education (MEB) or those who have graduated from a diploma program (associate/bachelor/graduate) of a higher education institution either in Türkiye or abroad of which the language of instruction is 100% Turkish.

(3) Candidates who are placed in programs whose medium of instruction is Turkish and whose Turkish proficiency level is at least C1, and those who are placed in programs whose medium of instruction is a foreign language and whose Turkish proficiency level is at least B1 in addition to their foreign language proficiency can start their education in the program they are placed in.

(4) Students must prove their level of Turkish language proficiency during registration. Students who do not submit proof of their Turkish language proficiency level and those whose Turkish language level is not sufficient to start education in the program they are placed in, must take the Turkish Language Proficiency examination to be carried out by ADÜTÖMER at a date stated in the academic calendar in order to determine their proficiency level or increase it.

(5) Students whose Turkish proficiency level is below the required level are registered as Turkish Preparatory Class Students by the unit where they are enrolled to receive Turkish Preparatory Class education for one year and are directed to ADÜTÖMER. Those who raise their Turkish proficiency level to the required level within this period are notified by ADÜTÖMER to the unit they are enrolled in and start their education in the programs they are enrolled in. Those of these students who fail to raise their Turkish proficiency level to the required level at the end of one year continue their registration as Turkish Preparatory Class students in the program they are enrolled in and continue their education at ADÜTÖMER. Students who fail to raise their Turkish proficiency level to the required level at the end of the second year are dismissed from the University.

(6) Students who are placed in programs whose medium of instruction is entirely a foreign language must provide at least B1 level Turkish language proficiency in addition to the language proficiency requirement for the medium of instruction of the program they are placed in.

Foreign language proficiency principles

ARTICLE 17- (1) The language of instruction of the University is Turkish. However, some programs may be carried out either entirely or partially in a foreign language on the recommendation of the relevant commission, with a decision from the Senate and approval from the Higher Education Council of Türkiye.

(2) For programs with compulsory foreign language preparatory courses, international students who are registering for the first time must complete their applications for exemption

within ten (10) working days before the start of education in the unit to which they have gained the right to register to the head of the School of Foreign Languages Office.

(3) Students who fulfil one of the following requirements shall be exempted from the preparatory class and begin their education on the program to which they have gained to right to register to:

a) On the Foreign Languages Exemption Examination (YDYS): for international students registered to associate degrees a minimum of fifty (50) points from one hundred (100) points; for international students registered to bachelor degrees, a minimum of seventy (70) points from one hundred (100) points and for international students registered to graduate degrees the minimum mark from one hundred (100) points required by the Graduate School to which they are registered,

b) those from a country where the foreign language which is the language of education of the program on which the student is registered, is an officially accepted language and have been educated at and completed their secondary education at institutions in which citizens of that country are educated,

c) those who have obtained within the last five (5) years the minimum levels on a national or international language examination result equivalent to a YDYS mark which is accepted by the Senate and is given in the equivalency table of ‘Aydın Adnan Menderes University Foreign Language Teaching Regulations’,

d) those who have successfully completed a preparatory course at a higher education institution recognised by the Interuniversity Commission and with the approval of the School of Foreign Languages Management board.

(4) Decisions on exemption from preparatory classes will be taken by the School of Foreign Languages management board, except for those who were successful in the YDYS examination.

(5) International students who do not fulfil at least one of the above requirements shall take the preparatory course.

(6) The application period and academic calendar for preparatory classes shall be announced at the start of the academic year in the University’s academic calendar.

(7) Students who do not enter the School of Foreign Languages Exemption Examination at the start of the academic year will not have the chance to take a repeat examination and will be placed in the lowest class.

PART FOUR

General and Final Provisions

For provisions not in the directive

ARTICLE 18- (1) In cases where there are no provisions in this Directive; the provisions of Aydın Adnan Menderes University Regulation on Associate and Undergraduate Education, Aydın Adnan Menderes University Foreign Language Education Directive on issues related to foreign language and preparatory class, and ADÜTÖMER Regulation on issues related to Turkish preparatory class are applied.

Application and Registration with incomplete or false documents

ARTICLE 19- (1) Procedures carried out in the application, placement and registration periods with manipulated, false, incomplete or incorrect documents, even if final registration has been completed, shall be cancelled and the student’s registration shall be deleted.

(2) All applications made by the candidate who has been found to have made more than one application using different methods will be deleted.

Removal from Enforcement

ARTICLE 20- (1) With this directive, the Aydın Adnan Menderes University Directive for Application and Admission of International Students accepted in Numbered IX Decision of the 2019/09 session dated 24/04/2019 of the Senate has been removed from enforcement.

Enforcement

ARTICLE 21- (1) This directive shall enter into force on the date of adoption by the Senate.

Execution

ARTICLE 22- (1) The provisions of this directive shall be executed by the Rector.

This Directive was accepted in Numbered ... Decision of the 2024/... session dated .../.../2024 of the Senate.

*This document is a translation of the Turkish text. In case of legal dispute, the original Turkish text shall prevail.